

STUDENT DEVICE CHECK OUT PROGRAM

ACCEPTANCE OF RESPONSIBILITY and HOME USE AGREEMENT

PARENT/GUARDIAN AND STUDENT AGREE TO THE FOLLOWING CONDITIONS:

Student Rights and Responsibility to abide by CCTS Policy for Use of and Access to Internet, and the guidelines for use of device

- ✓ **Be responsible for the use and care of the Student Device both at school and outside of school.**
- ✓ Accessing the internet via the **Student Device shall be used for instructional purposes** and not for recreational or employment activities.
- ✓ **CCTS** has the right to recall and review the contents of the reports produced by the installed filtering software, which tracks usage data, time of day of access and captures internet browsing history.
 - **Student Device at any time including any personal information that may be stored on or accessible by the device.**
- ✓ Device use unrelated to the CCTS educational program [**including but not limited to downloading of personal games or music, and installing additional applications**] are **PROHIBITED**.
- ✓ **Once the Student Device is returned**, ALL data the student may have stored on the device will no longer be accessible.
- ✓ **The Student Device comes equipped with** an Internet content filtering service configured to limit student access to harmful and inappropriate Internet sites.
- ✓ **Parents and guardians are still responsible for monitoring their students' use of the Device.**
- ✓ The Student Device and accessories will be surrendered immediately upon request of the instructor or other school official.
- ✓ Parent/Guardian and/or student accepts full responsibility for the Device.
- ✓ **Parent/Guardian agrees to reimburse the school for any damage caused as a result of student negligence or misconduct regardless of where the damage occurs**
- ✓ Parent /Guardian will reimburse CCTS for the cost of a replacement should the Student Device be lost, stolen or damaged.
- ✓ The costs incurred will not exceed the original cost of the device and its accessories. **In the case of lost, stolen or damaged equipment, parent/student agrees to contact the school within five business days so that appropriate procedures can be put into action to ensure replacement.** If a device is lost or stolen and the replacement cost creates a financial hardship, the parent/guardian must contact the student's counselor to determine a solution to this difficulty. **Payroll deductions will be used for Reimbursement unless other arrangements are made.**

The Student Device will be designated for use by the undersigned student.

PRINT STUDENT NAME

Student Signature

DATE

Print Parent/Guardian Name

Parent/Guardian Signature

DATE